

Internet Governance Forum (IGF) Multistakeholder Advisory Group (MAG) Working Groups (WG): About WGs, Formation and Working Modalities and Guidelines

Background:

Since the inception of the first IGF MAG in 2006, the MAG has occasionally decided to form issue-specific Working Groups (WGs) to advance work on specific issues related to the MAG's primary responsibilities as described in the [MAG terms of reference](#).

Formation of MAG Working Groups:

Generally, the MAG should strive to fulfil their mandate with the concurrent participation of all MAG members, taking advantage of face-to-face meetings, online meetings and email communications. If an individual MAG member, or a group of MAG members, feels there is a specific item of work that would be better addressed by a smaller group of MAG members in a working group format then the individual or group of MAG members should propose the formation of a working group to the full MAG and MAG Chair for consideration. A written proposal should be presented which states clear objectives and a timetable (if applicable) for the work. If a consensus of the MAG feels the working group should be formed, then the MAG Chair can approve such a Working Group.

MAG Working Group Guidelines/Modalities

- Working groups should be inclusive of all views and have balanced participation from all stakeholder groups.
- Working groups must seek and receive feedback from the full MAG when defining goals and objectives of the group and prior to making recommendations.
- Working groups should be fully transparent and mailing lists/face-to-face and virtual meetings should be open to all MAG members.
- Proceedings from any Working Group activity/meeting should be publically available on the IGF website.
- The [IGF Code of Conduct](#) should be followed at all times.
- Working groups have the freedom to define their own working methodologies and can include non-MAG members in the work if appropriate.
- Decisions on these working modalities should be made by consensus of the Working Group.
- There should be two MAG co-facilitators from different stakeholder groups appointed by the MAG Chair.
- MAG facilitators should act as stewards of the groups, assist in scheduling and chairing the working virtual meetings, guiding work being carried out on the mailing lists and carrying out outreach as appropriate to encourage participation.
- The IGF Secretariat should be a part of these Working Groups, with their role defined by each Working Group and the IGF Secretariat.

- MAG Working Groups are assumed to have a lifetime of one (1) IGF cycle, and must be approved anew each year.
- Once constituted, Working Groups should give periodic updates to the MAG and Secretariat and if it is determined by the MAG that sufficient progress has not been made, a Working Group may be subject to dissolution.

Submission Process/Template For Proposed New Working Groups

(2-3 Pages)

Purpose of the WG:

Objectives/Goals of the WG:

Expected Output(s):

Implementation Plan (if appropriate)

Timeframe for the work: